

MILES-MCCLELLAN CONSTRUCTION CO., INC.
M-M MASONRY, LLC
Application for Employment

Our Company is an Equal Opportunity employer. We do not unlawfully discriminate in employment, and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on any basis protected by local, state or federal law.

Our Company's policy requires that any person interested in employment complete a written application for a particular position for which he or she is qualified. No applicant will be considered for employment solely on the basis of an application or resume. Also, applicants who do not provide complete and accurate answers to all application and interview questions will not be considered for employment.

Background Information

Name _____ Social Security Number _____

Address _____

Telephone Number _____ Best Times to Call _____

Are you at least 18 years old? Yes No

If you are hired and under 18 years of age, could you furnish a work permit? Yes No

Have you ever applied to or been employed by our Company before? Yes No

If yes, please give dates and position(s) held: _____

Are you prevented from becoming lawfully employed in the United States because of your VISA or immigration status? Yes No

(The law requires our Company to obtain proof of citizenship or immigration status upon employment.)

Do you have reliable means of transportation? Yes No

For what position(s) are you applying? _____

Note to Applicants: DO NOT ANSWER THE FOLLOWING QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you able to perform the essential functions of the position for which you are applying, with or without a reasonable accommodation? Yes No

Background Information (Continued)

Are you a veteran of the United States military service? Yes No
If yes, what branch? _____ Date of discharge? _____

Primary duties: _____

Have you been convicted of, or served a sentence for, any type of criminal offense, other than a minor traffic violation, within the last seven years? Yes No If yes, please describe the circumstances: _____

(Note: A conviction record will not necessarily be a bar to your employment with our Company. Factors such as the age and type of offense, the seriousness and nature of the violation, your rehabilitation, and the position for which you are applying will be taken into account.)

Are you currently facing any criminal charges or is there any warrant currently outstanding for your arrest? Yes No If yes, please explain: _____

Desired starting date: _____ Initial salary/wage desired: _____

Special Skills, Licenses and Qualifications

Summarize special skills, licenses and qualifications acquired from employment, education or training, or other experiences that may qualify you for work with our Company. _____

Employment Experience

Are you employed now? Yes No If so, may we contact your current employer? Yes No

Person to contact: _____ Telephone Number: _____

If we may not contact your present employer, please explain why: _____

Are you on layoff, subject to recall by another employer? Yes No

If yes, in what way and until what date? _____

Please list below all of your previous employers, beginning with your current or most recent employer. Use additional paper, if necessary.

Dates		Name & Address of Employer	Salary or Wage You Received	Position Held
From				
To				
Summary of job responsibilities				
Reason(s) for leaving			Former supervisor's name, telephone number	
Dates		Name & Address of Employer	Salary or Wage You Received	Position Held
From				
To				
Summary of job responsibilities				
Reason(s) for leaving			Former supervisor's name, telephone number	
Dates		Name & Address of Employer	Salary or Wage You Received	Position Held
From				
To				
Summary of job responsibilities				
Reason(s) for leaving			Former supervisor's name, telephone number	
Dates		Name & Address of Employer	Salary or Wage You Received	Position Held
From				
To				
Summary of job responsibilities				
Reason(s) for leaving			Former supervisor's name, telephone number	

Educational Experience

Type of School	Name and Address	Number of Years Attended	Did You Graduate?	Subjects Studied
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Trade, Business or Technical School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
College			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Other Special Studies			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Personal References

Please provide the names of three persons not related to you, whom you have known at least one year.

Name	Address	Telephone	Occupation	Years known

Applicant's Certification and Agreement

PLEASE READ THIS SECTION CAREFULLY BEFORE SIGNING BELOW.

I understand that, if I am hired by the Company, my employment is at-will -- meaning that it is for no definite period of time and can be terminated by me or by the Company, with or without cause or notice, at any time. I also understand that no representative of the Company, other than the President, has the authority to enter an agreement with me contrary to the foregoing, and I understand that any agreement that the President might enter with me contrary to the foregoing must be in writing to be enforceable.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I hereby give the Company the right to make a thorough investigation of my past employment, education and activities, and to contact my references, and I release from all liability all persons and companies supplying such information. I indemnify the Company against any liability that might result from making such an investigation. I waive all rights to bring any action for defamation, invasion of privacy or any similar cause against anyone contacted as a result of what he or she may say about me.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the Company and me for either employment or for the providing of any benefit. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon the Company unless made in writing and signed by the Company's President. If an employment relationship is established, I understand that I have the right to terminate my employment at any time for any reason and that the Company retains a similar right.

I further agree to take any lawful pre-employment drug screen that might be required by the Company as a condition of my being considered for employment, and I agree to take any other lawful medical examination or allow a background check to be performed that might be required by the Company and/or by law as a part of any conditional offer of employment the Company might extend to me. I agree to cooperate with the Company regarding these matters.

I understand that this Application is current for 60 days only. At the conclusion of this time, if I have not heard from the Company and still want to be considered for employment, it will be necessary for me to fill out a new application. I certify that the facts contained in this Application are true and complete to the best of my knowledge and I understand that, if I am employed, any statements I have falsified on this Application shall be grounds for immediate dismissal. I also understand that, if employed by the Company, I am required to abide by all of the Company's rules and regulations.

Date: _____

Applicant's signature: _____

PLEASE ANSWER EACH ACCORDING TO YOUR ABILITY	(1=NEVER DONE	2	3	4	5=EXPERT)
Rough carpentry	1	2	3	4	5
Set welded hollow metal door frames	1	2	3	4	5
Machine wood doors	1	2	3	4	5
Install doors and hardware	1	2	3	4	5
Install wood trim at doors, window, baseboard	1	2	3	4	5
Install cabinets, counters	1	2	3	4	5
Install metal wall studs	1	2	3	4	5
Hang drywall	1	2	3	4	5
Install acoustic ceilings	1	2	3	4	5
Install shingles	1	2	3	4	5
Install gutters & downspouts	1	2	3	4	5
Install metal toilet partitions	1	2	3	4	5
Install toilet accessories	1	2	3	4	5
Form concrete curbs	1	2	3	4	5
Form concrete walls	1	2	3	4	5
Form supported concrete slabs	1	2	3	4	5
Pour finished footings	1	2	3	4	5
Pour & finish sidewalks	1	2	3	4	5
Pour & finish slabs	1	2	3	4	5
Install reinforcing bars in walls & slab	1	2	3	4	5
Welding	1	2	3	4	5
Install steel, bar joist, metal decking	1	2	3	4	5
Install vinyl floor tile & vinyl wall base	1	2	3	4	5
Install ceramic tile	1	2	3	4	5
Finish drywall	1	2	3	4	5
Do plastering, stucco	1	2	3	4	5
Install carpeting	1	2	3	4	5
Lay foundation block	1	2	3	4	5
Lay exposed block & brick	1	2	3	4	5
Operate Bobcat	1	2	3	4	5
Operate backhoe	1	2	3	4	5
Operate dozer, end loader	1	2	3	4	5
Layout building lines, footings, partitions	1	2	3	4	5
Operate engineers level	1	2	3	4	5
Operate engineers transit	1	2	3	4	5
Read blueprints	1	2	3	4	5
Run a crew of 4-6 men	1	2	3	4	5
Superintendent on an entire project	1	2	3	4	5
Read brick and modular masonry rules	1	2	3	4	5
Read standard rules and tapes	1	2	3	4	5
Capable of bonding out walls	1	2	3	4	5
Know coursing of walls in height	1	2	3	4	5
Know correct components to be installed on standard application of masonry walls	1	2	3	4	5
Able to follow orders	1	2	3	4	5